

October 13, 2021

**Ms. Laurel McCreight**

Planner II  
Development Review West  
City of Ottawa  
110 Laurier Avenue West  
Ottawa, ON K1P 1J1

Via Email: [laurel.mccreight@ottawa.ca](mailto:laurel.mccreight@ottawa.ca)

**RE: Stillwater Station Master Plan Public Consultation Strategy  
1987 Robertson Road, Ottawa**

Dear Ms. McCreight,

A Public Consultation Strategy is planned to ensure adequate consultation of members of the community associated with the applications for Official Plan and Zoning By-law Amendments related to the lands at 1987 Robertson Road.

Given the ongoing public health restrictions related to the COVID-19 pandemic, in-person meetings and open houses are not planned.

The following strategy recommends appropriate approaches will be determined in consultation with the Ward Councillor and municipal staff.

The following steps in the consultation strategy are proposed:

- / Meeting with Parbridge Lifestyle Communities to discuss the requirement to include the Bellwood Estates community within the Secondary Plan study area and outline the intended applications;
- / Pre-application Meeting with Councillor Chiarelli to advise him of the application on October 4, 2021;
- / Email to Bells Corners Business Improvement Area (BIA), Westcliffe Estates Community Association (WECA), and Lynwood Village Community Association (LVCA) prior to submission of the applications;
- / Meetings with Bells Corners BIA, WECA, and LVCA to walk-through the proposed applications;
- / Notification of neighbouring property owners and posting of public signage, to be completed by City process;
- / Meeting with residents of the Bellwood Estates community and representatives of Parkbridge Lifestyle Communities;
- / Community Information Meeting with the broader community to outline the proposed applications and respond to questions from the general public;
- / Statutory public meeting when the Official Plan and Zoning By-law Amendments are considered by the City of Ottawa's Planning Committee.

**Ottawa**

396 Cooper Street, Suite 300  
Ottawa, ON K2P 2H7  
613.730.5709

**Kingston**

The Woolen Mill  
4 Catarqui Street, Suite 315  
Kingston, ON K7K 1Z7  
613.542.5454

**Toronto**

174 Spadina Avenue, Suite 304  
Toronto, ON M5T 2C2  
416.789.4530

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/ In partnership with the City of Ottawa, all public engagement activities will comply with Planning Act requirements, including circulation of notices and the Statutory Public Meeting.

In addition to the above, future applications for Site Plan Control and Plan of Subdivision will provide additional opportunities for public engagement and feedback on the future development of this community.

Should you have any questions, please don't hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Black', written in a cursive style.

Paul Black, MCIP RPP  
Associate

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