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Ottawa, Tuesday, February 25th, 2025

City of Ottawa
Chief Building Official
101 Centrepont Drive, Second Floor
Ottawa, ON K2G 5K7

**Subject: Site Lighting Design Compliance for New Catholic High School –
Riverside South - CECCE**

Dear Sir or Madam,

As part of the new high school development in Riverside South for the CECCE, we would like to formally notify the City of Ottawa that our team will be designing the site lighting to ensure full compliance with all applicable codes, standards, and municipal bylaws, particularly those aimed at minimizing light pollution.

Our design will adhere to best practices for responsible outdoor lighting, ensuring that illumination levels are appropriate for safety and functionality while preventing unnecessary glare, light trespass, or skyglow. All exterior fixtures will be Dark Sky compliant (no uplighting). Exterior lighting will be controlled by timers to reduce or extinguish non-essential lights between 11 pm and 6 am. This approach aligns with the City of Ottawa's commitment to sustainable and efficient lighting solutions.

Should you require any additional information or wish to discuss specific requirements, please do not hesitate to contact us.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Carl Desjardins', is written over a horizontal line.

Carl Desjardins, P.Eng,
Electrical Engineer
Associate – Project Director