

OFFICE USE ONLY

Application #: \_\_\_\_\_ Ward #: \_\_\_\_\_ File Lead: \_\_\_\_\_  
Application Received (dd/mm/yyyy): \_\_\_\_\_ Fee Received: \$ \_\_\_\_\_  
Client Service Centre Staff: \_\_\_\_\_



# PLAN OF SUBDIVISION

## APPLICATION FORM

Section 51 of the Planning Act, RSO 1990, as amended (O.Reg. 544/06)

### Notice of Public Record

All information and materials required in support of your application shall be made available to the public, as indicated by Section 1.0.1 of *The Planning Act*, R.S.O. 1990, C.P.13.

### Municipal Freedom of Information and Protection Act

Personal information on this form is collected under the Authority of *The Planning Act* and will be used to process this application, and may be used to conduct a client satisfaction survey in order to measure satisfaction levels with the development application review process.

### SECTION 1: BACKGROUND INFORMATION

**\*Site Address or Location:** \* Mandatory Field  
3119 Carp Road

Have you pre-consulted with City Staff?  Yes  No

If **Yes**, please indicate the date of the pre-consultation (dd/mm/yyyy): 13/12/2013

**For any and all previously approved, and concurrent development application(s), please list application numbers:**

Application #'s: List application numbers here, separated by a comma.

### Applicant/Agent Information:

\*Name: Kathleen Willis Consulting Ltd; Attention: Kathleen Willis  
\*Mailing Address: 6393 Roslyn Ave, Ottawa (Orleans), Ontario, K1C 2Z9  
\*Telephone: 613 837 6325 \*Email Address: k.willis@rogers.com

**Registered Property Owner Information:**  Same as above

\*Name: Greg LeBlanc and Sallie Storey  
\*Mailing Address: 1963 Old Carp Road, Carp, Ontario, K1A 1L0  
\*Telephone: 613-470-0108 \*Email Address: greg.leblanc@sympatico.ca

**SITE DETAILS**

Legal Description:

Part of Lot 12, Con 3

What is the land currently used for?

Vacant

Lot frontage:

30 m

Lot depth:

m

Lot area:

0 m<sup>2</sup>

**OR**

Lot area: (irregular lot)

142,000 m<sup>2</sup>

**PROPOSAL DETAILS**

**Development Information**

Proposed Land Uses	Number of Units	Number of Lots or Blocks Shown on the Plan	Number of Parking Spaces	Total Area of Land Occupied by Use (in Hectares)
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**Residential Dwellings (Refer to [Zoning-By-Law](#) for dwelling-type definitions)**

Detached				
Semi-detached				
Multiple Attached				
Stacked				
Apartment				
Other				
Park and Open Space				
Roads	n/a		n/a	
<b>Totals:</b>				

**Non-Residential**

Institutional				
Commercial		12		12.5
Industrial				
Other		2		1.7
<b>Totals:</b>		14		14.2

**COMMUNITY NOTIFICATION**

Have you contacted the Ward Councillor to explain this proposal?

Yes  No

Have you contacted the Registered Community Organization's representative(s) to explain this proposal?

Yes  No

If **Yes**, indicate the name of the Registered Community Organization(s):

*Carp Road Corridor BIA*

**SECTION 2: APPLICATION TYPE AND FEES**

Please don't hesitate to visit the [Plan of Subdivision](#) website for more information.

Fees must be paid in full at the time of application submission.

Please select and fill in only one of the three options for fee payment below.

**Application for New Development**

- 1. a) From 1 to 40 Dwelling Units \$32,092.10
- 1. b) From 1 to 40 Dwelling Units Plus Non-Residential Uses \$38,956.10
- 2. a) From 41 to 250 Dwelling Units \$56,777.10
- 2. b) From 41 to 250 Dwelling Units Plus Non-Residential Uses \$63,641.10
- 3. a) 251 or More Dwelling Units \$68,950.10
- 3. b) 251 or More Dwelling Units Plus Non-Residential Uses \$75,814.10
- 4. Non-Residential Uses \$26,867.10

NOTE: If any fields were completed within the Non-Residential Section of Page 3, then the applicant is required to choose from 1.b), 2.b), 3.b) or 4.

**PLUS Initial Engineering Design Review and Inspection Fee**

- Value of Infrastructure and Landscaping <= \$300,000 \$5,000.00
- Value of Infrastructure and Landscaping > \$300,000 \$10,000.00

**PLUS Initial Conservation Authority Fee**

- Initial Conservation Authority Fee \$3,275.00

**OR**

**Revision of an Existing Application**

- Manager Approval \$4,246.11  
(Initial Engineering Design Review and Inspection fee and Initial Conservation Authority fee not applicable)

**OR**

**Extension of an Existing Application**

- Manager Approval \$3,142.00  
(Initial Engineering Design Review and Inspection fee and Initial Conservation Authority fee not applicable)

**Are multiple Applications being submitted?**

Each planning fee will be reduced by 10% if two or more planning applications are submitted at the same time and for the same lands. Committee of Adjustment, Conservation Authority, and Engineering Design Review and Inspection fees are not subject to this reduction. If "Yes" is checked, the fee will be adjusted accordingly.

Yes  No

Fees Total: \$37,455.39

**SECTION 4: DECLARATIONS**

**Authorization by the Owner allowing the Applicant to submit the Application**

The Registered Property Owner must complete this section to authorize an Applicant to act on his or her behalf, and declare that the information provided within this application is accurate and true.

If the application is to be signed by an Applicant on behalf of the Owner, the following authorization must be completed or the owner must submit a letter of authorization. Declarations included within this section must contain original signatures and seals.

I, Greg LeBlanc am the owner of the land that is subject of this application and I authorize  
Kathleen Willis Consulting Ltd. to make this application on my behalf.  
Date (dd/mm/yyyy): \_\_\_\_\_  
Signature of Owner \_\_\_\_\_

**Affidavit or Sworn Declaration that the Information is Accurate**

The person carrying out the application (Registered Property Owner or Applicant) must complete the sworn declarations in this section:

I, Kathleen Willis, of the City of Ottawa solemnly declare that all of the above statements contained in the application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath and by virtue of *The Canada Evidence Act*.

**SWORN (or Declared) BEFORE ME**

At Location of declaration.  
This Day Day Of Month, Year

\_\_\_\_\_  
Commissioner of Oaths

\_\_\_\_\_  
Signature of Applicant or Owner

## SECTION 5: ENVIRONMENTAL SITE ASSESSMENT

### Part 1: Statement of the Site Owner Concerning Environmental Site Assessment (ESA)

The Owner / Applicant must complete Section A, regardless of whether a Phase 1 ESA has been completed for the site.

Where an ESA is required, the Owner or Applicant and the Consultant responsible for preparing the study, must complete both Sections A and B below.

#### Section A:

- I acknowledge that the City of Ottawa is not responsible for the identification and / or remediation of contaminated sites. I also agree, whether in (or as a result of) any action or proceeding for environmental clean-up of any damage or otherwise related to the site or any other lands impacted by the site, that I will not make any claim whatsoever against the City of Ottawa, its respective directors, officers, employees, or agents, or any of the foregoing, for or in respect of any loss, damage, injury or costs.

#### Section B:

This is to certify that as the Owner / Applicant of the site, I have hired

Pinchin Environmental Ltd.

as the principal consultant to undertake a Phase 1 Environmental Assessment. I have undertaken reasonable inquiry into the previous ownership and uses of the property and to the best of my knowledge I have provided to the principal consultant, information relevant to the principal consultant's investigation of the environmental condition of the site. I agree to provide copies of the said Phase 1 Environmental Site Assessment on request.

Name: Greg Leblanc

Address: 1963 Old Carp Road

\_\_\_\_\_  
Signature of Applicant or Owner

Date (dd/mm/yyyy): \_\_\_\_\_

**SECTION 6: UNDERTAKING FOR ONTARIO MUNICIPAL BOARD  
APPEAL**

TO: CITY OF OTTAWA

FROM: Name: Greg LeBlanc

Address: 1963 Old Carp Road

SUBJECT: APPLICATION FOR PLAN OF SUBDIVISION

Address of Site: 3119 Carp Road

Where the City of Ottawa substantially supports the application for a Plan of Subdivision,

Name of Applicant: Greg LeBlanc

Hereby undertakes to pay, in accordance with section 18 of By-Law No. 2001-389 of the City of Ottawa, upon receipt of invoice from the City, any and all legal costs, including all disbursements of the City, to an upset limit of \$10,000 in respect of preparation for and attendance at an Ontario Municipal Board hearing, until the matter is finally resolved by the said Board.

It is hereby acknowledged that "hearing" shall include all attendances before the Board in respect of the said application whether in person, telephone conference call or other means as directed by the Board.

Dated at Ottawa this 3 day of September, 2014.

Please complete **1** or **2**.

For Applicants and Individuals

1
_____ Signature of Applicant
_____ (Please print Name)
_____ Signature of Witness
_____ (Please print Name)

For Corporations and Companies

2
_____ Corporate name (if applicable)
_____ (Authorized Signature) I have the authority to bind the Corporation
_____ (Please print Name and Title)