



File Number: D07-16-16-0020

January 22, 2024

**Minto (Hazeldean) GP Inc.**  
**200 – 180 Kent Street**  
**Ottawa, ON**  
**K1P 0B6**

**Attention:** Catherine Tremblay

Dear Catherine:

**Re: Minto Communities – Abbott’s Run Stage 1 – 5618 Hazeldean Road**  
**Ward 6 - Stittsville, Councillor Glen Gower**  
**Commence Work Notification**  
**Composite Utility Plan**

Please be advised that the City of Ottawa has reviewed the composite utility plan for this subdivision and presently finds the submission to be satisfactory. The utilities/agencies listed below have all reviewed and accepted the noted plan and their plant is identified on the plan. As per Technical Bulletin PIEDTB-2016-01 it remains the designer’s responsibility to ensure that stormwater management measures do not impact utility pedestals and services. In addition, please review the following conditions for proceeding with the required works:

Required Information for Permitting

- The owner shall make reference to the approved City of Ottawa plan number **#17320**.
- These utilities/agencies and the developer’s contractors may obtain road-cut permits to install plant in accordance with this Composite Utility Plan. Road cut permits, as required, must be obtained from the City of Ottawa Right of Way Permit Office, located at 100 Constellation Cres. 6<sup>th</sup> floor, in accordance with By-law 2003-445 before proceeding with any excavation on the road allowance. Please note that only bonded contractors with security under By-law 2003-445 are eligible to receive a road cut permit. Please contact [ROW\\_Permit\\_Office@ottawa.ca](mailto:ROW_Permit_Office@ottawa.ca).
- Individual construction drawings from each utility/agency are not required to be submitted to the City of Ottawa for further review or circulation however at the completion of the proposed works an as-built of the composite utility plan must be submitted to the Infrastructure Services Department. When applying for the road cut permit please make reference to the following plan number:

- **Minto Communities – Abbott’s Run Stage 1 – 5618 Hazeldean Road**
- Composite Utility Plan Drawing **CUP-1**, Rev. 2, Dated **December 6, 2023**.
- Composite Utility Plan Drawing **CUP-2**, Rev. 2, Dated **December 6, 2023**.
- Composite Utility Plan Drawing **CUP-3**, Rev. 2, Dated **December 6, 2023**.
- Composite Utility Plan Detail Sheet **CUP-4**, Rev. 2, Dated **December 6, 2023**.
- Proposed revisions to this plan by any utility/agency must be submitted to the Planning, Real Estate and Economic Development Department, Development Review for review and approval and may require a re-circulation to affect utilities/agencies.

The contractor is also reminded that they are required to contact the Development Inspection Unit in order to provide notification of work and/or required inspections.

The Owner, if proceeding in advance of subdivision registration, acknowledges that any utility installation is at their own risk.

**Approved Utility / Agency**

City of Ottawa Street Lighting  
 City of Ottawa Right of Way Information and Approvals Unit  
 Bell Canada  
 Enbridge Gas  
 Hydro Ottawa  
 Hydro One  
 Rogers Communications Limited  
 Canada Post  
 Utility Box Designs  
 OC Transpo  
 NAK Design Strategies

If you have any questions, please contact the undersigned at 613-580-2424, Ext. 27566.

Sincerely,



Jean-Miguel Roy  
 Project Manager  
 Development Review, West Branch  
 Planning, Real Estate and Economic Development Department  
 City of Ottawa

**CC:**

- Sarah Ezzio, Planner, DR West Branch
- Allison Hamlin, Manager, DR West Branch
- Mike Giampa, Transportation Project Manager, DR West Branch
- Daniela Correia Gomes Tavares Correia, (Parks) Planner, Parks & Facilities Planning Services (subdivisions only), MC26-51
- Matthew Wilson, Supervisor, Development Inspections, PRED (incl. 2 hardcopies of plans & 1 hardcopy of MECP ECA if required; 1 digital and 1 hardcopy of this letter) MC 04-14
- Ali Nehzat Khoshamal, Development Review Engineering Intern/Technologist, West Branch (1 set of plans)
- Sean Gamble – Rural West District, Right of Way Unit (CUP circulation signoff sheets) MC 26-61
- Barrie Forrester, Supervisor- Street Lighting Asset Management (1 set of plans) MC 02-63
- ROW, via [email](#)
- Neill Antonypillai, Administrative Clerk, Right of Way Branch, via email
- Paula Moon, Geospatial Information Officer (incl. 1 mylar) MC 26-61
- [Planning Circulations](#)
- David Schaeffer Engineering Limited, 103-120 Iber Road, Ottawa, ON, K2S 1E9, (1 copy of plans via email)
- [Erica Springate](#), Transit Services
- [Bell Canada](#)
- [Daniel Bedard](#), Canada Post
- [Enbridge Gas](#),
- [Hydro One Distribution](#)
- [Kevin Perez-Lau](#), Hydro Ottawa
- [Jeanne Dubeau](#), Rogers Communications Limited
- [Kevin Richard](#), Rogers Communications Limited
- [Danielle Poirier](#), Utility Box Designs
- [Patrick Gauvreau](#), NAK Design Strategies