

August 26, 2025

[REDACTED]
290 Park Road
Ottawa
K1M 0E1

Dear Heritage Review Committee,

We are pleased to submit this letter outlining how our proposed renovation project adheres to the established guidelines for Grade 1 heritage buildings as set forth in Section 7.4 of the heritage preservation standards.

Compliance with Section 7.4.1 - Addition Requirements

Our proposed addition demonstrates full compliance with the requirement that additions be "complementary to the existing building, subordinate to and distinguishable from the original and compatible in terms of massing, facade proportion, and rooflines." The substantial addition has been thoughtfully positioned towards the back of the lot rather than the side, minimizing visual impact on the primary heritage structure. In accordance with Section 7.4.1.2, our addition embraces a contemporary architectural approach that is "of its own time" rather than attempting to replicate the historic architectural style. This design philosophy ensures clear visual distinction between the original heritage structure and the new construction while maintaining overall compatibility.

Window Preservation and Compatibility (Section 7.3.2 & 7.4.4)

We are committed to preserving all original heritage windows, recognizing their integral role in the building's historic character. The retention of these windows, with their original materials, profiles, construction, and operating mechanisms, maintains the authentic character of the heritage structure. All new windows in the addition will feature multi-paned designs with appropriate muntin bars to complement the existing heritage windows. This approach satisfies the requirement that "windows in new additions should complement the building's original windows" while utilizing appropriate materials that respect the heritage character.

Material Compatibility (Section 7.4.6)

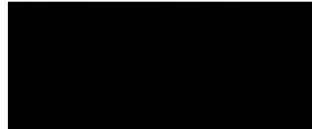
Our material selection prioritizes natural materials that are sympathetic to the existing building character. The decision to retain the original stucco rather than replacing it with synthetic alternatives demonstrates our commitment to preserving authentic heritage materials and maintaining visual continuity.

Landscape and Site Preservation

No existing trees will be removed as part of this project, preserving the mature landscape that contributes to the property's heritage character. While a portion of the cedar hedge along Springfield will require removal to accommodate the new two-car garage, we are committed to retaining the maximum amount of existing hedge possible. We understand this hedge forms an integral part of the property's character as defined in the Heritage Survey Sheet, and our construction approach will minimize impact while ensuring the driveway opening does not exceed the 3.05m maximum width requirement.

We are pleased to hear that this project requires no variances from existing zoning or heritage regulations. Our design has aimed to achieve a thoughtful balance between modern architectural needs and the historical aesthetic of the neighborhood in which we are fortunate to live. We hope our proposal fully satisfies all applicable heritage guidelines and look forward to your favorable review of our submission.

Respectfully,

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